

UNITED STATES OF AMERICA



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than three or four sentences, and may include a conclusion.

6. Findings do not blend facts and law. Findings of fact should be just that.
7. Avoid jargon; **shun** the passive voice.
8. In reply brief, address findings proposed by opponent, responding to any inaccuracies.
9. Provide glossary of **technical** terminology used in findings. Provide list and definitions of abbreviations.
10. Brief should include table of cases, proposed conclusions of law and order.
11. Findings and brief should not exceed 100 pages.
12. Submit a proposed order withdrawing any exhibit not cited in your proposed findings.
13. Submit courtesy copy of proposed findings and brief in WordPerfect via e-mail.