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1	FEDERAL TRADE COMMISSION
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3	In the Matter of: )
4	WORKSHOP ON ELECTRONIC RECORDS. )
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7	JUNE 3, 2002
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9	Room 332
10	Federal Trade Commission
11	6th Street and Pennsylvania Ave., NW
12	Washington, D.C. 20580
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14	The above-entitled workshop came on for
15	comments, pursuant to notice, at 2:05 p.m.
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1	APPEARANCES:
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3	ON BEHALF OF THE FEDERAL TRADE COMMISSION:
4	MICHAEL G. COWIE, Assistant Director, Mergers IV
5	D. BRUCE HOFFMAN, Associate Director for Regions
6	DENNIS F. JOHNSON, Attorney, Mergers III
7	GREG BROWN, Computer Specialist
8	Federal Trade Commission
9	6th Street and Pennsylvania Avenue, N.W.
10	Washington, D.C. 20580-0000
11	(202) 628-4000
12	

PANELISTS:

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- 2 MR. COWIE: Good afternoon. Good afternoon.
- 3 This is the first of seven merger best practice
- 4 workshops. This is a great turn out. We're also going
- 5 to have a merger remediesing w ( T\*sponsere This is the first of seven merger best practice) Tj T cri

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- 1 Bruce Hoffman is associate director for the
- 2 regions, and Dennis Johnson is an attorney in the Bureau
- 3 of Competition with substantial second request
- 4 experience.
- 5 MR. HOFFMAN: Well, hello, everybody. As Mike
- 6 said, this is the workshop that we're doing on
- 7 electronic records. What we wanted to do today was
- 8 discuss specifically kind of two aspects of the world of
- 9 electronic and electronic records and the second request
- 10 process.
- 11 And we've actually broken this down a little
- 12 more, but in general what we wanted to talk about was,
- on the one, hand the impact of the increasing volume of
- 14 electronic documents including Email, word processing,
- 15 spreadsheets, presentations, databases, et cetera, on
- 16 the process for complying with the second request,
- 17 including how people search for records and obtain them
- 18 and some of the issues that have seemed to come up with
- 19 increasing frequency in the actual production process.
- 20 So on the other side of the coin of the
- 21 electronic records is how -- or really not so much
- 22 records but the role of electronics is how people
- 23 produce things to us, i.e., the format a document

- 1 electronic image or by file or paper production of
- 2 electronic documents, electronic production of paper
- 3 documents, whatever it may be.
- 4 Our goal here today is to listen to your input.
- 5 We've identified some specific sub topics. I think
- 6 we've now reduced it to three that relate to these
- 7 issues, so what we're going to do is quickly outline
- 8 those, kind of lay each of them on the table.
- 9 And then after we introduce these general issue,
- 10 we're going to turn the discussion over to you, starting
- 11 by calling on some individuals who we know have had some
- 12 recent experience with these issues, who we asked to
- 13 come here today to share some of their thoughts on these
- 14 documents and then opening up the floor to a more
- 15 general discussion.
- And then we're going to try to hold each topic
- 17 to about half an hour. We have about an hour and a half
- 18 or so.
- 19 As Mike said, when you speak, please identify

- 1 specifically asked to prepare to address these
- 2 topics: Janet McDavid from Hogan & Hartson; Marc
- 3 Schildkraut from Howrey Simon; Bob Cook from Drinker,
- 4 Biddle; Jim Lowe from Wilmer Cutler; and Rich Korbin
- 5 from Applied Discovery.
- 6 With that note, let me go ahead and introduce
- 7 our first topic, which is the impact of electronic
- 8 documents on the search process, and after I
- 9 lay it on the table, I'm going to ask our five sort of
- 10 starting speakers to share whatever thoughts they may
- 11 have, and we'll see if we have something to add.
- 12 This general issue is: How should parties
- 13 search for electronic documents? I don't think it's a
- 14 secret here obviously that the second request process
- 15 has generated or appears to be generating in some ways
- 16 almost exponentially larger productions because of the
- 17 fact that people have exponentially larger sets of
- 18 documents lying around and most of those things are in
- 19 the forms of various kinds of Email word documents, et
- 20 cetera, that people store that are very hard to get rid
- 21 of.
- Searching for these things, as you all know
- 23 better than I, can be really difficult, and it raises
- 24 sort of the question of do you do it by term searches?
- 25 Do you do it by physically reviewing everything that

- 1 exists on a company's servers? How do you physically go
- 2 about finding the documents, and what should the role of
- 3 the Commission be?
- 4 And that one specific issue that comes up, if a
- 5 party wants to do a term search as opposed to reviewing
- 6 every document that appears on his server and in the
- 7 hard drives of laptops of its employees, should the FTC
- 8 be proposing the terms or granting formal modifications
- 9 of the second request to specify that searches conducted
- 10 using certain protocols, certain systems, certain terms
- 11 will be substantially compliant, or should the FTC
- 12 simply review the terms and point out deficiencies
- 13 without saying anything else about it or have no role at
- 14 all?
- 15 All these things have almost an infinite number
- of possibilities, and having set that out on the table, I
- 17 would like to now turn it over to our first set of
- 18 speakers to say what they may have to say about this
- 19 aspect of the electronic documents, if anything. I
- 20 don't know if you all have any particular order you
- 21 would like to go in.
- MR. COWIE: Why don't we hear from Marc
- 23 Schildkraut from Howrey Simon.
- 24 MR. SCHILDKRAUT: I think in my experience, we
- 25 have done this three different ways, and I tried it a

- 1 fourth way, and that hasn't worked.
- Three different ways that I think I've done this
- 3 is, one, I've just had everything printed out, and it's
- 4 then reviewed as a document. The problem, of course,
- 5 with that is the expense. In some cases the expense has
- 6 been absolutely enormous to do something like that.
- 7 The second way I've done it is have essentially
- 8 staff attorneys basically review everything on screen.
- 9 If we have the software that's capable of doing that, we
- 10 can then select off the screen and, in fact, give it to
- 11 the FTC in electronic form if necessary.
- 12 The third way I've done that is, I've done this
- once, it wasn't in a merger matter, is I essentially
- 14 said, I will just give you all my Emails and I'll give
- 15 you a search engine and I'm not even going to search for
- 16 privilege, and it's a small company. They didn't have a
- 17 lawyer in-house. There wasn't going to be much
- 18 privilege anyway, and I just gave the FTC three
- 19 gigabytes of data, and they can do whatever they want
- 20 with it.
- 21 The fourth way I proposed. And I've never had
- 22 anyone accept this, is we come up with search terms that
- 23 the FTC would agree to and I was -- I've been unable to
- 24 get the FTC to come up with those search terms, and I'm
- 25 unwilling to take the risk myself of doing something

1 with search terms, so I have to -- you have to do a full

- 2 review under the circumstances of all the Emails.
- 3 A substantial problem with most of these
- 4 approaches is duplicates. If you send an Email out, an
- 5 Email can go to 20, 30 people at a time. I never
- 6 attempted to eliminate duplicates, but it turns out that
- 7 that means that the FTC is getting potentially hundreds
- 8 of thousands, I guess in an extreme case, I haven't
- 9 counted -- it could be millions of documents that are
- 10 duplicates.
- 11 MS. MCDAVID: This is Janet McDavid Hogan &
- 12 Hartson. We have used the two techniques that Marc
- 13 described first. I've never been willing to try the
- 14 third because of the issue of privileges. Most of my
- 15 matters have involved companies with in-house counsel or
- 16 had other ongoing litigation, and I don't want to risk
- 17 waiving the privilege.
- We have proposed using search terms, and it's an
- 19 irony that here we have a giant database capable of
- 20 being searched by term in a way that might reduce the
- 21 burden on both the company and on the staff, and we've
- 22 never been able to arrive at a way of doing so.
- We proposed search terms for staff and offered
- 24 them to allow whatever terms they would like. In one
- 25 recent matter we estimated that it would have reduced

- 1 the burden of Email production or the volume of Email
- 2 product by approximately 25 percent.
- 3 But I agree with Marc that in the absence of
- 4 agreement I essence on the part of staff that this would
- 5 constitute substantial compliance, no one is prepared to
- 6 take that kind of a risk so one will have to go back and
- 7 do the search again.
- 8 MR. COWIE: All right.
- 9 MR. COOK: This is Bob Cook Drinker, Biddle. I
- 10 guess my experiences are very similar. One thing that
- 11 we found is that the practice of actually searching can
- 12 have a big effect on the ways of searching.
- There's two ways of searching someone's E mail.
- 14 One is get a bunch of people in a room with computer
- 15 screens and read it to see if it's responsive. That
- 16 ends up being much more time consuming than having the
- 17 person there helping you go through the Email.
- 18 It's very difficult to get that kind of
- 19 involvement in other types of electronic documents
- 20 because you know if you have folders where you have X
- 21 subject and it has nothing to do with the subject on the
- 22 second request, it's highly unlikely that -- you can
- 23 certify. If you as a person can certify that that's not
- 24 responsive, then you don't have to go through every
- 25 document in that folder.

1 And then whereas if you have just people coming

- 2 and looking at your Email, they have to look at every
- 3 document in there in order to determine if it's
- 4 responsive, and that ends up being a huge burden and
- 5 then in the system, increases the number of documents
- 6 that have to be processed and searched for things like
- 7 privilege, which can again increase. Having to search
- 8 for privilege increases the burden tremendously in
- 9 complying with the second request.
- 10 So every document that is put into the system
- 11 must be reviewed by somebody to determine if it's
- 12 privileged. If it were not for that, I think it would
- 13 be an easy matter to go ahead and just produce
- 14 everything, so that every extra document creates this
- 15 extra time, and it ends up being a huge burden and a lot
- 16 of I quess friction in a sense in the engine to make
- 17 people produce documents that don't have to be produced
- 18 and arguably are necessary.
- MR. COWIE: Am I understanding you three
- 20 correctly that we should think more flexibly about
- 21 accepting Email productions based on defined search
- 22 terms? Is that what you're proposing as a solution to
- 23 this problem?
- 24 MR. SCHILDKRAUT: I don't know that there's any
- 25 one solution to the problem. I think search terms are

- 1 even a BCC, and that reduced production in one estimate
- 2 by as much as 30 percent but at some fairly significant
- 3 expense.
- 4 MR. HOFFMAN: My question about that, Janet,
- 5 is: Does the benefit to you, of the parties, of
- 6 producing duplicate justify the cost that's involved?
- 7 MS. MCDAVID: I don't know the answer to that,
- 8 Bruce. I think it's quite possible.
- 9 MR. SCHILDKRAUT: There is one reason with me --
- 10 I've never done it, but there was one reason we thought
- 11 of doing it, and it's an ironic sort of reason. If you
- 12 have 20 Emails saying the same thing and it's a
- 13 privileged Email and you have different people reviewing
- 14 for privilege, you could stop the 19th time and 20th
- 15 time, it will still get through, so that's the reason
- 16 we've actually thought of doing it. It has nothing to
- 17 do with the money.
- MS. MCDAVID: Plus you have to log it 20 times
- 19 on your privilege log.
- 20 MR. LOWE: Jim Lowe from Wilmer Cutler. We've
- 21 had experience de-duping where it was about a 30 percent
- 22 cut as Janet said, and in a large production the most
- 23 expensive thing is the reviewing time. People are more
- 24 expensive than the technology, and it is therefore --
- 25 you can save a lot of money for the parties in review

1 time and obviously the privilege issue that Marc and Jan

- 2 raised.
- 3 The issue that was raised to us by the staff,
- 4 and we ultimately didn't do it, was the issue of being
- 5 able to find documents for the individual who sent them
- 6 because you don't know which copy is going to get
- 7 re-dupped and which copy is actually ultimately going to
- 8 be reproduced.
- 9 At least the output, the output is a recoverable
- 10 problem because the medi-data is readable, and
- 11 indexable, so you can simply create an index from all
- 12 Email from X person even if they're showing up in Y
- 13 files. Particularly if you're producing electronically,
- 14 that information will be available to the Commission.
- MR. BROWN: I think when we're talking about
- 16 duplicates, I want to mention, everybody has to be
- 17 talking about the same thing, and to just throw out the
- 18 term generically duplicate, I don't think it is
- 19 necessarily accurate to say the text is the same and
- 20 that electronic message is the duplicate.
- I think there are some vendors here probably
- 22 that may be able to speak to that. At some point we can
- 23 talk about what truly -- what are we considering when
- 24 we're saying it's a duplicate. Are we saying it's the
- 25 same text? Are we saying the medi-data throw, that out

- 1 and we're just looking at the text, the relationships,
- 2 the time at which someone may have opened an Email?
- 3 Those may or may not be factors, but we should
- 4 at least make sure that we're talking about the same
- 5 things when you get to a discussion.
- 6 MR. COOK: Well, our experience de-dupping is
- 7 the same, but sitting hear listening to this
- 8 conversation, I think there may be another way of
- 9 addressing the Email, and I reserve the right to say I
- 10 was completely insane when I said this because it just
- 11 came to me.
- 12 But for people who are not at the highest level
- 13 of the organization, this same technology that allows us
- 14 to de-dup would allow you just to produce for lower down
- 15 people the Emails that were to or from or copied to
- 16 certain people within the organization rather than all
- 17 Emails they have because frankly the Email traffic among
- 18 people that are three or four tiers down within say the
- 19 sales organization is not going to be necessarily very
- 20 probative on an antitrust matter.
- It's going to be the stuff that get circulated
- 22 higher up, and that may be a way of filtering
- 23 information without having to rely on things like search
- 24 terms that make people uncomfortable.
- MR. JOHNSON: What you're saying is to do

- 1 something like Marc Schildkraut was suggesting,
- 2 basically reduce the number of people you're searching
- 3 for.
- 4 MR. COOK: Even if you didn't completely reduce
- 5 the number of people, you could search completely the
- 6 top level of the organization, and then for levels down
- 7 you could take only the Email that has someone at the
- 8 top level of the organization or one of your key people
- 9 that's been selected in the negotiating process, only
- 10 those Emails and not Emails that involve persons who
- 11 aren't on the hit list assuming that the hit list has
- 12 been agreed to.
- 13 That would be a way of reducing the amount of
- 14 raw Email that was produced and has to be processed.
- MR. COWIE: We have a question from the back.
- 16 MS. LLEWELLYN: My name is Virginia Llewellyn.
- 17 I'm a colleague of Rich Korbin Applied Discovery, whom
- 18 you introduced.
- I think the thing that's interesting about this
- 20 conversation is the fact that something that surprises
- 21 me -- actually it sounds like a lot of people having
- 22 this discussion have already made that leap from talking
- 23 about paper document review to talking about some form
- 24 of electronic review, and the type of service that a
- 25 company like ours provides is well the state of the art

- 1 technology that allows the review team to get through
- 2 this information much more efficiently than the old
- 3 paper review but also accomplishes some of the things it
- 4 sounds like you're trying to accomplish wlh information much more

- 1 searching, and the reason that's really relevant to this
- 2 first topic that we're discussing, is the fact that PDF
- 3 preserves 100 percent of the text of every original
- 4 document.
- It doesn't matter whether it's an Email, a memo,
- 6 a letter, a spreadsheet. It doesn't matter what it is.
- 7 You can search all of that material very quickly with a
- 8 sophisticated search engine. You can search the
- 9 medi-data. You can search the text. You can narrow
- 10 down the scope of the documents you have to review very
- 11 quickly by simply entering a search term and pressing a
- 12 button instead of conducting a manual review.
- So while certainly it's ideal to narrow the
- 14 scope of the custodians you're looking at, narrow the
- 15 scope of the time period, the fact is the technology
- 16 exists to really allow you to do that much more cheaply,
- 17 much more efficiently than a lot of the processes that
- 18 are currently in use.
- MR. COWIE: In that regard, let me assert a
- 20 proposition and invite some you out there to tell me why
- 21 I'm wrong or oversimplifying things. It appears to be
- 22 the case that companies for risk management reasons are
- 23 becoming more effective in forcing employees to delete
- 24 Email.
- 25 Companies are getting better at imposing

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- 1 involuntary record retention systems. As a result,
- 2 we're often confronted with situations where a company
- 3 has only two or three or four months of Email.
- 4 At the same time, it seems like a number of
- 5 companies have relatively sophisticated back-up or
- 6 storage systems. Sometimes these are situations where a

- 1 have back-up tapes some people are doing back-up tapes
- 2 once a day, some once a week, once a month, and they
- 3 have to rest the system so you may have daily back ups
- 4 for 30 days and then monthly backups and then semiannual
- 5 and things like that.
- 6 You get, first of all, an enormous amount of
- 7 duplication because people haven't deleted things from
- 8 their system and it's backed off every day. You can
- 9 have the exact same chain of Emails 30 days in a row.
- 10 The last time I had to go back ups and go to the back-up
- 11 tapes, the company had multi years of back-up tapes.
- I had to build a computer center, of course,
- 13 several million dollars. I had 30 to 40 computers in
- 14 that center. I had 30 to 40 people manning those
- 15 computers continually, and their only job was to push a
- 16 button that basically said print, and it then went to
- 17 hundreds of staff attorneys in order to review that
- 18 information, most of which was going to be duplicative
- 19 of other information.
- The good news is people don't do that much
- 21 anymore. It tends to be the case now that when I talk
- 22 to companies, they only have about 30 days worth of
- 23 backups, and the purpose of the back-up is essentially
- 24 to restore from a catastrophic loss, not to create an
- 25 archive so that people can go back to these back-up

1 There also have been, in my experience, fairly

- 2 significant technological problems in restoring these
- 3 back-up tapes adequately. In at least one instance
- 4 where a client attempted to restore a back up tape, they
- 5 found to their horror that they didn't actually contain
- 6 anything usable after some significant expense of
- 7 attempting to do so.
- 8 MR. JOHNSON: The back-up and archive issue is
- 9 sort of the second topic that we wanted to get into
- 10 here, and it's already been sort of introduced, but let
- 11 me try to lay out in general the issues we would like to
- 12 have people focus on here if we could.
- 13 With the increasing prevalence of back-up and
- 14 archive copies of electronic materials now, along with a
- 15 wide variation among companies and document preservation
- 16 policies, what we would like to try to figure out is
- 17 what the Commission's general approach should be to
- 18 letter searches of back-up and archive materials and in
- 19 particular what kind special or unusual circumstances
- 20 might warrant a departure from those general approaches
- 21 one way or the other from whatever they might be.
- We would be interested in focusing you on how
- 23 the Commission should evaluate party claims and value of
- 24 expense. Clearly you've indicated those are issues we
- 25 need to be thinking about clearly.

1 We would like to know how likely it is important

- 2 information will exist only in back-up tapes or are
- 3 they -- is the information accessible in other -- in the
- 4 regular files as well, and are there approaches that can
- 5 account for both the parties' interest in avoiding
- 6 unnecessary burden and expense in this regard and the
- 7 Commission's need to make sure it has access to all the
- 8 important information and documents that we need?
- Just on a related note, we would be interested
- in finding out how the Commission should handle
- 11 situations where a party -- at some point in the
- 12 relatively recent past we upgraded or changed its
- 13 information system resulting in some documents that had
- 14 data that presided only on legacy systems rather than on
- 15 existing system.
- 16 Bob?
- 17 MR. COOK: This is Bob Cook. I would just give
- 18 you my opinion on the back-up issue, and I would think
- 19 the legacy system issues are very similar, similarly.
- 20 All that's really appropriate I think in the second
- 21 request context, my opinion, is to have a tape or a
- 22 closed set of tapes that should be maintained.
- There may be back-up tapes. There may be
- 24 hundreds of back-up tapes for various systems within a
- 25 company. It's not practical to search them. It could

- 1 never happen. And there are -- the real interest to the
- 2 investigation is an uncovering I think things that are
- 3 related to the transaction in the second request context
- 4 because if in the ordinary course of business people do
- 5 not maintain a certain type of document, that wouldn't
- 6 be preserved anyway, and it's part of the document
- 7 retention policy that all companies have.
- 8 It's reasonable to want to go back at some point
- 9 and look for it, and that's why maybe a monthly back-up
- 10 tape, whatever the main back-up tapes are, to have those
- 11 preserved, but to require companies to stop overriding
- 12 any back-up tapes on an ongoing basis could be very
- 13 burdensome as far as the cost of the tape itself.
- And the new back -- the new Email, people aren't
- 15 generating Emails once the second request goes out that
- 16 say, Let's increase price and reduce output, so it's
- 17 really only for a second request. Documents that are
- 18 immediately prior to the antitrust lawyers getting
- 19 involved are really the only ones that could possibly be
- 20 interesting in my opinions, and measures to have huge
- 21 document retention obligations or huge searching
- 22 obligations other than that I think are simply adding
- 23 cost.
- 24 MR. HOFFMAN: Let me try to make sure you're
- 25 trying to propose -- you're saying, what we ought to be

- doing is whether it's in tape form or whatever mag tape
- 2 or whatever the format is, whatever the last snapshot is
- 3 prior to the HSR filing, you just kind of hold on that
- 4 while the company goes ahead with its standard practice
- of reviewing further archives as part of second sweeps.
- 6 MR. COOK: Typically these things are rotated.
- 7 You might have 12 tapes that you rotate through a month
- 8 or through a year, so you wouldn't jump in necessarily
- 9 right away. You would still have the grace period
- 10 because that snapshot would be preserved because you
- 11 would be overriding the one from before you even
- 12 considered the transaction the day say before the second
- 13 request was issue the day after.
- MR. HOFFMAN: You're talking about physically
- 15 removing that tape.
- 16 MR. COOK: You have to take it on the rotation.
- 17 These tapes aren't cheap because in itself, but because
- 18 that's burdensome but less burdensome than trying to
- 19 store an entire company's Email system.
- 20 MR. HOFFMAN: You said your proposal is a search
- 21 -- that it's not required to substantially comply.
- MR. COOK: I would suggest not. I would suggest
- 23 that it would be more appropriate to have it available.
- 24 If, in fact, litigation commences it would be necessary
- 25 to do the discovery.

- 1 MS. MCDAVID: It seems to me that the
- 2 presumption should be against back-up tape restoration
- 3 absent some extraordinary circumstance that justifies
- 4 some deviation from that presumption.
- 5 MR. COWIE: Janet, this is Mike Cowie again. It
- 6 sounds like we're hearing two reasons for the
- 7 presumption. One is you suggested that Email should be
- 8 used only for cartel investigation.
- 9 MS. MCDAVID: No, I didn't suggest that. I said
- 10 remember that this is a merger investigation, not a
- 11 cartel investigation in which you're looking for
- 12 evidence of coordination between the companies.
- 13 MR. COWIE: The implication is that Email might
- 14 say, Meet me in the hotel room so we can fix prices, and
- 15 for a merger investigation we should be less interested
- 16 in that kind of chatty Email type conversation. That's
- 17 the premise that we might pause to consider.
- 18 Arguably people are using Email today to make
- 19 presentations to senior management, to make high level
- 20 sales pitches to customers, to summarize expansion
- 21 plans, so that's one issue, how are people using Email
- 22 and is Email merely something we should use for cartel
- 23 investigations or are they pertinent to mergers
- 24 investigation?
- MS. MCDAVID: I never said use it only in

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- 1 cartel. You're being a good litigator, but you've
- 2 misconstrued what I said. What I said was let's just
- 3 remember the context here. This is not a criminal
- 4 proceeding.
- 5 The point I made was that Email tends to be more
- 6 time sensitive and are less likely to be the place in
- 7 which a company will memorialize truly important
- 8 business discussions, which are more likely to be found
- 9 in other kinds of the electronic or written documents.
- 10 And under the circumstance, I didn't say ignore
- 11 Email all together. I said try considering a shorter
- 12 time period for your search for Email than you might
- 13 have for a three-year time period that is the norm for
- 14 document production in response to a second request.
- MR. COWIE: Janet, your view has been stated
- 16 repeatedly by others to us as well, and I certainly
- 17 don't intend to minimize its importance. There is a
- 18 serious view for merger investigations we should be
- 19 focused on data, not Email. I think that is something
- 20 worth considering.
- 21 The other reason I heard for presumption
- 22 articulated by Marc Schildkraut is just the cost, is the
- 23 cost. It's too costly to do back-up tapes. That seems
- 24 to be an empirical question.
- I would be interested in hearing from any

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- 1 vendors or Greg Brown, from Greg Brown or anyone else
- 2 that has any input in this data empirical question.
- 3 MR. KORBIN: Rich Corbin for Applied Discovery.
- 4 What we typically see for back-up tapes ranges in a
- 5 thousand dollars per restoration of the tape. It can
- 6 take longer obviously depending on hourly billables that
- 7 are in systems.
- 8 One of the things you have to keep in mind
- 9 though is that back-up tapes are not just for Email.
- 10 They're also for the server, and the server could
- 11 contain all different kinds of lose files which would be
- 12 Word documents.
- 13 A lot of people do back-up their information not
- 14 to much on their local hard drive but on the server of
- 15 the company, so it's just Emails. Keep that in mind.
- I do agree with Bob Cook though that it's not
- 17 necessary to go back and look at all the back-up tapes
- 18 for a year. What we typically do in our cases is we do
- 19 weeklies and we can de-dup off. If you're doing
- 20 dailies, you're just piling Emails on for a new day on
- 21 top of that last back-up tape.
- 22 And we can go and take off all the old data so
- 23 you're only getting the new data off of that new back-up
- 24 tape so we recommend to our clients to do it about once
- 25 a week or if they're going back six months, do the

- 1 monthly tapes but usually that cuts down the cost and is
- 2 more sensible to the clients.
- 3 MR. BROWN: I would like to mention I think in
- 4 general we've had these discussions of burden, and we've
- 5 run across a situation where there is a claim this is
- 6 too oppressive a task to take on. It's been my
- 7 experience that we do go through some level of
- 8 negotiation in trying to reduce the cassette tapes,
- 9 trying to target a particular time frame that may give
- 10 us the snapshot that we're looking for.
- 11 Ultimately you have to have knowledge of what an
- 12 organization's policies are, what their retention
- 13 policies are, what their back-up policies are, what
- 14 their disaster recovery plans are if you're going to
- 15 make the genuine effort at negotiating some of this
- 16 burden down, and I would just like to say that many
- 17 cases are unique for a variety of reasons, but the most
- 18 important thing to me would be that in the process, that
- 19 the IT people responsible for these back-ups or
- 20 responsible for the underlying support services for the
- 21 organization could talk with the IT people here and come
- 22 to an understanding of what is possible, what is
- reasonable, what maybe can get us to the IT 1Tfo Tc 0e Tc 0.3 T

- 1 and the burden that is placed upon the parties to
- 2 minimize as much as possible.
- 3 MR. LOWE: Jim Lowe again. I want to address
- 4 the latest question because we haven't touched on this.
- 5 In the post Y2K situation, we have a lot of companies
- 6 that completely switched out their systems in a
- 7 relatively recent period of time, and in many cases we
- 8 have found there are no people left at the company that
- 9 know how to operate the prior systems, and those systems
- 10 are not available to the company either at all or
- 11 certainly not in the ordinary course.
- 12 And I think that the Commission should be --
- 13 should very rarely and even then have thought very
- 14 carefully about asking for people from systems where the
- 15 computer does not have access to those terms in the
- 16 ordinary course, namely that for them to restore them
- 17 for themselves could be enormously burdensome. That is
- 18 asking a tremendous amount of the company to restore
- 19 those systems when they would not have access to that
- 20 data anyway because they no longer have the employees or
- 21 the systems to locate that data themselves.
- They just are pack rats and happen to keep tapes
- 23 around from a preexisting system which for whatever
- 24 reason, I think many of us have found that companies do
- 25 even when you say to them, why did you keep the tapes

- 1 and they say, because, and there is no reason.
- 2 And I think that that same question goes in some
- 3 way as to the back-up tapes. There is increasingly a
- 4 distinction between back-up materials that are available
- 5 depending whether you want to call them a hot site or a
- 6 semi hot site which is intended to be backups that are
- 7 available to restore the system should there be a
- 8 crisis.
- 9 Of course back-up tapes that are stuck in some
- 10 warehouse somewhere do require often more burden to load
- 11 than the stuff that is back up for a hot site or
- 12 equivalent set up, and there may be substantially
- 13 different costs in those things and some explorations
- 14 can be done of that.
- 15 I agree with the notion of having the
- 16 conversation very early between technologically
- 17 knowledgeable people rather than the lawyers can be very
- 18 useful to get this resolved, but it does not to get
- 19 resolved.
- 20 And one of the things Marc and Jan was getting

- 1 simply not worth it to most of our clients to sit there
- 2 and spend that time.
- 3 They would rather go ahead, print the stuff out
- 4 and have us review it than have us say, We don't know
- 5 whether we can reach agreement on that, and it may take
- 6 three or four weeks to have this discussion. That will
- 7 never occur unless the Commission is prepared to make
- 8 decisions and put them on people and say, We are going
- 9 to stand by this in terms of substantial compliance.
- 10 MR. COOK: Following up on that, this is Bob
- 11 Cook again, it's important to remember when we're
- 12 dealing with electronic documents that the pipeline
- 13 takes longer for the documents to go through before it
- 14 gets to the Commission because more processing is
- 15 involved. Paper actually you can go through pretty
- 16 quickly once you collect it and copy it and reviewing
- 17 papers and having people review it and then producing it
- 18 on paper. That probably could be done in a week to ten
- 19 days relatively easily.
- The pipeline for electronic stuff could be done
- 21 in maybe ten days to three weeks. It takes maybe two
- 22 weeks. It takes longer. You need really -- often you
- 23 get accommodations on what I call the 14-day refreshment
- 24 rule in the second request because it can take longer to
- 25 process documents electronically and prepare them for

- of electronic documents and Emails has mushroomed, the
- 2 terms that people use to describe things have changed
- 3 pretty fast, and I don't have a lot of confidence that
- 4 we have a great deal of understanding about the internal
- 5 terminology that we use to describe things, and for
- 6 example, where parties refer to their rivals by like

1 If the staff has been given a lot of data by the

- 2 companies during that period to get them down the
- 3 learning curve, then they are in -- they are in a
- 4 position to agree on a set of terms than they would be
- 5 if they were totally in the dark, and anything in
- 6 between might be possible, but in a circumstance in
- 7 which there has been production from a substantial
- 8 number of documents in advance, witnesses may have been
- 9 available for interview, counsel have been available on
- 10 the phone along with business people, over the 30-day
- 11 time period, it seems to me to be more reasonable to ask
- 12 staff to add to a set of search terms.
- Bob made an interesting point, which I think we
- 14 didn't hadn't focused on here and that is 14-day
- 15 refreshment rule. That is a bigger issue for electronic
- 16 documents than it is for hard copy documents. If you
- 17 from a requirement to refresh your search, which is
- 18 something that I also find fairly objectionable in
- 19 circumstances in which we are undertaking production of
- documents, but let's park that for a moment.
- 21 You can leave a box on the executive's desk and
- 22 tell them to put things in it as things happen over the
- 23 period between when they were searched and when you have
- 24 the refreshment, you can't do that with electronic
- 25 documents unless you ask them to print everything so it

- 1 requires revisiting the clients' offices and researching
- 2 their files at significant additional expense and cost
- 3 and time and it's certainly something you should take
- 4 into account in terms of the refreshing requirement of
- 5 electronic input.
- 6 MR. COOK: On that 14-day rule, I have twice at
- 7 least been able to convince people here at FTC and also
- 8 the DOJ that if we're going to do a rolling production,
- 9 which is better for the agencies but it's more costly
- 10 but it's cheaper to do it as one production, then it's
- 11 reasonable to say once I produce Jane Doe's files and
- 12 they're complete and fresh, when I produce them then,
- 13 that I shouldn't have to go back and research Jane Doe
- 14 although there may be certain people within the
- organization that they're going to want refreshed.
- I mean, I personally think that few people start
- 17 to create nasty Emails and documents after the second
- 18 request goes out so I'm not sure if it serves a great
- 19 function anyway. It might be for the top three people
- 20 in the company, but I'm not sure that that's a really
- 21 useful thing. It's probably more of a hardship.
- MS. MCDAVID: There probably needs to be some
- 23 understanding that compliance would be in a reasonable
- 24 time frame so all production is reasonably fresh, but
- 25 under those circumstances I agree with Bob completely,

- 1 and in fact the merger process handbook that the ABA
- 2 wrote with the assistance of the agency describes this
- 3 no requirement to refresh as a modification that is
- 4 routinely granted but it is is an act.
- 5 MR. LOWE: In response to Bruce's question, I
- 6 think one of the things that the Commission might think
- 7 about is identifying certain people in the search group,
- 8 particularly lower level people that it is willing to
- 9 accept search terms searching for because those people
- 10 are less likely to have responsive Email or that any
- 11 Email they may have that is of import from a perspective
- 12 of the investigation would be found in the Email of
- 13 higher level individuals where you might not accept
- 14 search term searching for those individuals.
- But it's important to note and this is the
- 16 context of the back-up tapes. The burden on the Email
- 17 is not the production of the Emails. It's also in the
- 18 review of the Email for responsiveness and privilege
- 19 where enormous expense comes in, so the effort to reduce
- 20 that not only reduces the volume of paper that the
- 21 Commission gets which as people noted here is often in
- 22 the Email case duplicative across all the individuals in
- 23 the search group, but also reduces the volume of the
- 24 paper for both sides to deal with at the end of the
- 25 process.

1 MR. HOFFMAN: Recognizing that, it sounds to me

- 2 like what the general consensus is for Commission staff
- 3 to be willing to agree to a modification along the lines
- 4 if you run a search in your database, whatever form it
- 5 may be, using the following terms and connectors and if
- 6 you need some software to run the search because you
- 7 have cross platform searches, that sort of thing using
- 8 this software, that would be deemed substantially
- 9 compliant without regard to what you might find.
- 10 In other words, it's kind of a methodological
- 11 search that says even for example -- the underside of it
- 12 is if we were wrong about these terms, and we have
- 13 missed huge categories of important stuff, that's okay,
- 14 you're still going to be in substantial compliance.
- 15 There is a significant risk there. I think what
- 16 Jan is suggesting is a way to alleviate that risk, but I
- 17 have some question about how well that will work, and I
- 18 would like to get as many people's thoughts on that as
- 19 possible.
- 20 Another possibility is to say the Commission can
- 21 take the position -- staff lawyers can take position on
- 22 particular transactions that this is kind of be at your
- 23 own risk type method which I know has generated some
- 24 negative feedback, so far but I want to hear more of
- 25 about this.

1 We won't rule out a term search and if you feel

- 1 Porter. I think the thing missing from this entire
- 2 discussion is something in particular in front of the
- 3 Commission that this is not the same thing as civil
- 4 discovery. This is not the last time you're going to be
- 5 able to produce these documents.
- 6 The point here is to find enough information to
- 7 know whether you should be able to go to court and
- 8 particularly given the standard applied in the case of
- 9 the Federal Trade Commission for getting preliminary
- 10 injunction, the idea that there might be one three year
- old Email out there that you're not going to get if you
- 12 do search terms, you're not going to go to court or not
- 13 go to court based on finding that one Email.
- Doing a reasonable list of search terms, there
- 15 are ways we can do this. In regular civil litigation
- 16 what the parties agree to do is, Look, we will give you
- 17 all of the documents for let's pick five people in
- 18 different areas of the organization. We'll give you all
- 19 the documents and we'll use these documents to agree
- 20 upon a search list, so you'll know if the parties are
- 21 using stock ticker symbols or acronyms and things like
- 22 that.
- 23 MR. COOK: I would agree with that. One problem
- 24 is that it's possible in some cases at least that the
- 25 time required to negotiate the search term could be

- 1 perceived by the parties in the transaction as
- 2 disadvantageous because these are multi billion dollar
- 3 transactions often that get investigated through this
- 4 process and create these problems.
- 5 And although these are huge burdens and people
- 6 hate them, they would rather undertake the burden than
- 7 to see this huge deal crater, and at stake is often the
- 8 viability of the target because if you have a huge
- 9 second request, it delays things, a lot of uncertainty
- 10 and people start to leave, and then it doesn't go
- 11 through.
- 12 It can actually hurt the competitive bidder of
- 13 the target and end up creating harm to competition
- 14 because the transaction did not go through, so that's
- 15 something to consider.
- 16 MR. HOFFMAN: Why don't we switch gears on that
- 17 note to the third topic that we talked about a little
- 18 bit, which is the format of production,, hopefully we'll
- 19 be able to talk about that and have time after that to
- 20 get thoughts from anybody on all the topics, but I
- 21 wanted to have Greg lay out on the table some of the
- 22 issues that we've been experiencing on how things get
- 23 provided to us.
- 24 MR. BROWN: Over the past I quess several years,
- 25 we've been receiving productions that have been

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- 1 increasingly electronic in their nature. We've gone
- 2 from entire paper in the traditional investigation to
- 3 investigations where the second request response has
- 4 some electronic files included along with the paper that
- 5 we had.
- 6 We've also moved to areas where we image -- the
- 7 entire production has been actually scanned and imaged
- 8 with graphic data captured by the vendor and provided to
- 9 the Commission. The graphic information are document
- 10 summaries and load files to be able to place it into a
- 11 litigation support application, for instance, like
- 12 summation. There are certainly repositories of
- 13 documents that have been used that are actually off
- 14 site. We've used that in some matters and we've used
- 15 proprietary software to look at the universe of
- 16 documents as they're imaged as in their native formats.
- We have particular issues and discussions that
- deal with Email and whether or not we get Email that is
- 19 printed or we get Email in its native format and how is
- 20 the child parent relationship preserved with
- 21 attachments. We've gotten some productions that are
- 22 entirely electronic and they're CDs of PowerPoint,
- 23 Excel, Outlook, Word files, anything that they've had
- 24 and they've just had hundreds and hundreds of CDs come
- 25 in.

- 1 We've attempted to shortcut this in some
- 2 instances by having productions made to large archives
- 3 that will send out -- give us information, but there's
- 4 issues of indexing, of how we know what's there, how you
- 5 know what you've given to us, how are these files usable
- 6 both to the Respondents and to the agency itself.
- 7 So we're looking for ideas for best practices in
- 8 this area, particularly when companies and Respondents
- 9 have realized the benefit of providing image in
- 10 electronic productions when they have to produce to
- 11 multiple parties or if the States are involved in some
- 12 say, certainly an opportunity to cut costs but how do we
- 13 get the information that we need to look at the
- 14 document, what kind of problems are you having in
- 15 producing those?
- 16 MR. COOK: This is Bob Cook. We did a massive
- 17 production that was paperless earlier this year and late
- 18 last year where I guess we had a consultant who is not
- 19 present here SV Technology which set up with a vendor
- 20 that they used an Internet site that the FTC staff could
- 21 use the Internet, log into a secure site.
- I think we had two log ins and view documents
- 23 that were rendered in a format that was in appearance
- 24 similar to a printed say Outlook Email or just the
- 25 native Word format for spreadsheets, and these were also

- 1 electronic documents text searchable which relieved us
- 2 from our indexing requirements because of the text
- 3 searchability.
- 4 The feedback that we got was that this worked
- 5 for the staff. It worked for us because we were
- 6 reviewing documents in multiple locations, say three
- 7 locations, maybe four in the U.S., and if you've ever
- 8 done that and had to ship Fed Ex boxes all over the
- 9 place, it's \$100 a box, and they drop them and they
- 10 burst open and you have all kinds of nightmares like
- 11 this.
- 12 You really don't want to do that. It's very
- 13 expensive. If you think about every piece of paper
- 14 being copied costing a certain amount of money, it's
- 15 much better to do it electronically.
- 16 The primary advantage to me in negotiating the
- 17 second request modifications for the system that we use
- 18 which was Internet based was that it did not require
- 19 special equipment or special software on the FTC's side
- 20 so that it was something we could sell.
- 21 They could try it out. We also offered to
- 22 produce in the first batch paper as a fall back. That's
- 23 important too because nobody wants it if it doesn't
- 24 work, and it ended up that it did work.

- 1 this is there's no paper, and everyone knows what it's
- 2 like going through those halls and seeing the paper
- 3 piled up to your shoulders and your head, and everybody
- 4 knows what it's like on the private side.
- 5 It's depressing being in the document room for
- 6 months at a time, and the documents accumulate, and it's
- 7 not conducive to good work habits I think, and ways of
- 8 eliminating the paper from the system are probably to be
- 9 encouraged.
- 10 MS. LLEWELLYN: Virginia Llewellyn from Applied
- 11 Discovery again. I think what Bob said and I think
- 12 taking that one step further is the concept that

1 attorneys who have to have a way to access information

- 1 production server which had an entirely different staff
- 2 at the vendor level so that we didn't have any access to
- 3 it, and this was good and the way to do it, it didn't
- 4 actually add time because it probably took a day to take
- 5 the documents and move them from one server to another

- 1 you're talking about was when I was at the FTC when it
- 2 was unworkable because it just didn't work
- 3 technologically but this was ten years ago. I don't
- 4 know at the -- it might work fine today. The problem
- 5 there I think is that it requires equipment to work, and
- 6 the distinction between that and the Internet based is
- 7 that all you need is a browser.
- 8 We did provide -- on loan we provided some
- 9 monitors that provided more real estate because it does
- 10 require a large screen to do this effectively. I think
- 11 we provided ten 17 inch LED monitors. I think what we
- 12 were using in-house though were 21 inch huge TV screens
- 13 just because it had more capability.
- MR. SCHILDKRAUT: I think, Dennis, you were
- 15 describing my submission to you in Chevron Texaco.
- MR. JOHNSON: Among others.
- 17 MR. SCHILDKRAUT: Which was all CD. The thing
- 18 that made that workable for us at the time, this was
- 19 last year, was the fact that we had to also provide
- 20 these materials to half a dozen states but otherwise it
- 21 would have been cheaper to produce -- it was only a
- 22 single production to the FTC. It still would have been
- 23 cheaper to do it all by paper.
- 24 We OCR'd it as well as providing the scanned
- 25 version because both the agencies -- both the agency and

- 1 the States asked for the OCR as well as the scan, and we
- 2 provided the software, which was a cost to us, but the
- 3 cost was small compared to the cost of producing six
- 4 sets of a million documents, so that was the entire
- 5 reason we did it that way, and I have to say it's nice
- 6 however to walk through the FTC and see a clean hall
- 7 sometimes.
- 8 MS. MCDAVID: I think these guys have put their
- 9 hands on an important point. A second request
- 10 production, even in hard copy, is already grossly
- 11 expensive, and what we're looking at is something in any
- 12 way significant will increase that cost. We need to
- 13 think about that very hard, whether that to be something
- 14 that is an option for the parties to take on or an
- 15 obligation imposed by the second request.
- 16 We're talking millions of dollars for the
- 17 average second request already, and I don't know how
- 18 much more that costs, Marc, but if the break point was
- 19 you didn't otherwise have to copy six copies of a
- 20 million pages, that's a lot more money.
- 21 MR. COWIE: Jan, in assessing the cost, Dave
- 22 Scheffman made an interesting observation for me. His
- 23 informal view is the real cost is not in collecting and
- 24 treating and reviewing of the paper. It's in that
- 25 time.

- 1 Real costs to the company is the time associated
- 2 with the compliance process, so in his view it would be
- 3 a significant difference between say a 300 box second
- 4 request that could be done in two or three months versus
- 5 300 box production that takes seven or eight months.
- 6 MS. MCDAVID: I don't think those are the right
- 7 kinds of break points. I'm not sure how much time it
- 8 would save us at although by doing this in this way. My
- 9 guess is that it doesn't save significantly at all. We
- 10 have to still undertake reviews of the documents and
- 11 that's where the time comes from.
- 12 MR. COOK: It does have problems, too, because
- if you're doing an electronic production and you're
- 14 someone like me who wants to change things as you're
- 15 going like, Well, let's do these people first instead of
- 16 these people and changing -- it's very difficult to do
- 17 when you have this series of information technology
- 18 processes that have to be performed on the information
- 19 before you get to the FTC because once it gets in the
- 20 pipeline, you can't really move up.

- 1 responses I have to David's point. First is electronic
- 2 production simply is no faster. The massive amount of
- 3 time in the production is the review of documents, and
- 4 that's what costs the majority of the money. Now, it
- 5 doesn't save any time to do this electronically at all.
- 6 Second point is I was just sort of thinking back
- 7 over my second requests over the last half a dozen
- 8 years, and by and large, it was not the document
- 9 production that resulted in the time delays at the end
- 10 of the day. I would finish the document production, and
- 11 the staff still wanted to either investigate for six
- 12 months or I had to negotiate consent orders for six
- months.
- I mean, it was all those kinds of things that
- 15 ended up creating the delays in the process, and if
- 16 you're dealing with one of these very large mergers,
- 17 it's a minimum amount of time that staff needs to go out
- 18 and interview people, do depositions and things like
- 19 that, and it's not really the document review that's
- 20 forcing this thing to take a year rather than three
- 21 months.
- MR. BROWN: I think I would be interested in
- 23 hearing from other folks who may have experience with
- 24 this about their feelings about the cost and the effect
- 25 in doing this electronically. I don't know that we are

- 1 equally applying technology in our particular cases, and
- 2 I'm certainly willing to say I'm in need of more
- 3 education myself because we're always looking to see
- 4 what's out there.
- 5 Technology is changing, so I think it's
- 6 important to have other people speak up who may have had
- 7 different experience and different opinions on this.
- 8 Rich?
- 9 MR. KORBIN: I just wanted to say that I may be
- 10 the only one in the room that thinks this, but we've
- done quite a few of these cases, and I haven't see any
- 12 instances where doing it electronically hasn't been the
- 13 quickest and cheapest way to do this. I think if I have
- done 15 million pages of printed documents and someone
- 15 said, Review these documents and produce them to the FTC
- 16 in 30 days, they would be pretty hard pressed to get
- 17 that done in a law firm today and we've done that.
- We do quite a few of these cases, and we've seen
- 19 that the hard problem of what does it cost to print, in
- 20 New York City it's 15 cents, and our technology is
- 21 around the same price. When you're doing
- 22 electronically, I agree the review process make take
- longer, but if you're reviewing paper documents, what's
- 24 going to take longer, reviewing every single paper of
- 25 the paper or doing a search term in a system?

1 It's hard to say that that isn't a faster way of

- 2 doing it when I could run five search terms and have the
- 3 two million documents that respond to that instantly.
- 4 There are other costs I know associated with that, but
- 5 we have seen productions through our system that have
- 6 never been done on paper, so that's why we can see in
- 7 the end that it was cheaper.
- 8 We've had people tell us "our very first second
- 9 request that we did the client told us they saved \$2
- 10 million on that request. They gave us those numbers
- 11 after the fact. We thought it was substantial. We've
- 12 seen that across the board. We've been doing it one
- 13 year. Paper productions are faster than electronic
- 14 productions.
- I know everybody has their own opinion on that
- 16 but we're seeing some pretty hard facts in our company.
- 17 MS. MCDAVID: I think we have to distinguish
- 18 between documents that exist in native format in
- 19 companies files, in hard copy that are required for
- 20 production native format in the company electronics.
- 21 Those I suspect might be much faster to produce in
- 22 electronic form, but if you have got 500 boxes of hard
- 23 copy and to make them electronic one has to push them
- through a machine and photograph them, then we're just
- 25 talking about a different version of the same

- 1 production.
- 2 And those documents will not be searchable in
- 3 that format unless they're scanned simultaneously in a
- 4 way that's probably not reliable for search, so I think
- 5 you have to distinguish between the time and the cost
- 6 involved as to what the nature of the for was.
- 7 MR. KORBIN: I agree with that. I was talking
- 8 about documents, originated form. Paper documents are
- 9 always going to be paper documents we've seen that
- 10 decreased over time as far as how many paper documents
- 11 are produced, but I can agree that it's a better way to
- 12 doing it versus paper production, but purely electronic
- 13 data starts electronic that takes into the system
- 14 directly electronically. That to us is no doubt faster
- 15 as opposed to printing.
- 16 MR. SCHILDKRAUT: Not substantially because the
- 17 vast majority of the time is reviewing it unless the
- 18 agency is going to allow something like search terms.
- 19 Most of the time in the process it is not the production
- 20 of the pieces of paper. It's reviewing those pieces of
- 21 paper, hiring -- sometimes I've had to hire up to 400
- 22 temporary attorneys to review these documents.
- In one merger I had -- we essentially had to
- 24 create a site with massive warehouses with 20
- 25 port-a-johns with 300 attorneys at a single site with

- 1 golf carts that moved people back and forth across the
- 2 site with trucks on a particular schedule moving

1 Anybody else have any thoughts on any of these

- 2 issues so far?
- 3 MR. COWIE: Let me supplement that. Feel free
- 4 to address issues that are only loosely related to
- 5 electronic discovery but nonetheless related more
- 6 generally to second request process.
- 7 MR. SCHILDKRAUT: I have two proposals that I
- 8 think you ought to think about, and this relates to
- 9 electronic discovery and all other forms of discovery.
- 10 One is is I have found over the last half a dozen years
- or so that we really haven't advanced the ball much in
- 12 terms of cutting back on second requests, and I think
- 13 that there needs to be more of a shared experience, and
- 14 I think the way the agency can do that is by doing
- 15 retrospectives in second requests.
- 16 And I think the way you go about doing that is
- 17 figure out as you went through the process what I cut
- 18 back, what you didn't cut back, and then what you
- 19 actually use and try to come up with a methodology that
- 20 you can apply second request after second request to
- 21 identify areas where you're requesting information and
- 22 then don't use it.
- I don't know whether that will work or not maybe
- 24 every second request is actually sui generis, but it is
- 25 possible that you may find that there are ways of

- 1 cutting back that are not going to be particularly
- 2 harmful to you because at the end of the day if you're
- 3 -- you know, if you request that you get a thousand
- 4 boxes of documents, you're still only going to use
- 5 probably a thousand documents total that are going to be
- 6 useful to you in the investigation, so you've obviously
- 7 requested a lot more than you need, and there may be
- 8 better ways of doing it, so that's one idea that I think
- 9 people ought to think about.
- 10 A second idea that I think people ought to think
- 11 about though I'm not sure it will work is making the
- 12 appeal process more transparent. What I mean by that is
- 13 to encourage people to use the appeal process and then
- 14 to publish the decisions on the appeal process.
- I can think of very few cases where I actually
- 16 would have used the appeal process, but there is one
- 17 where I would have used it and it was actually something
- 18 that actually led to there being an appeal process. So
- 19 there may have be a few occasions where people would use
- 20 it.
- 21 I think you should take the decisions that have
- 22 already been made and ask them, put them on up on the
- 23 Internet site. I know there are only a couple of them
- 24 now, but over time I think you'll see more of those, and
- 25 that will sort of spread the knowledge around where

- 1 cutbacks are acceptable, things that we can do.
- 2 MS. MCDAVID: An issue that is not even remotely
- 3 related to electronic production is the issue of
- 4 transcript of depositions, and it's a particular painful
- 5 point for the private bar, is extraordinarily
- 6 inefficient and costly for the parties and their counsel
- 7 to have to have associates sit in the room and take
- 8 detailed notes of a deposition.
- 9 It means that we are less effective in dealing
- 10 with you on the merits if when we prepare papers for
- 11 you, we are not able to cite to a page and a line of a
- 12 deposition, but simply paraphrase something that a
- 13 deponent may have said.
- 14 The only basis that has ever been articulated in
- 15 the Commission's rule which is quite notably different
- 16 than that applied by the antitrust division with
- 17 concurrent jurisdiction in exactly the same kind of
- 18 investigations, essentially assumes obstruction of
- 19 justice on the part of companies and their counsel.
- 20 Federal Courts have managed to lumber along
- 21 since the 1940s when Judge Clark first drafted the
- 22 Federal Rules of Civil Procedure by allowing parties to
- 23 have copies of transcripts in litigation.
- The antitrust division "most other agencies do
- 25 so. I would urge you in the strongest possible terms to

- 1 revisit this question because it's inefficient, costly
- 2 and obvious issue.
- 3 MR. GLEKLEN: John Gleklen from Arnold &
- 4 Porter. At the risk of being the one who points this
- 5 out, I think the reality of a lot of the things that we
- 6 have discussed today is the Commission's fear that
- 7 parties are going to screw them at the end of day on
- 8 time and where a party comes to you up front and says,

- 1 printed and read, that's my suggestion to you.
- 2 MR. COWIE: What is it that you think we're
- 3 focusing on that is not important?
- 4 MR. GLEKLEN: This is my experience. In my
- 5 experience there has never been a legitimate need to
- 6 look at back-up tapes in the second request. The scope
- 7 of search in terms of the number of people that need to
- 8 be searched, if the idea of a Hart-Scott second request
- 9 investigation is to figure out which products compete
- 10 which products constrain the price are one another,
- 11 unless there are 50 different products, it's just hard
- 12 to imagine how you need to search more than a couple
- 13 dozen people, and that is the exception rather than the
- 14 rule.
- MR. LOWE: Mike, the other thing I would
- 16 strongly suggest is this is my best practices, that the
- 17 two agencies talk to another about these productions,
- 18 there's a divergence of products between the two
- 19 agencies, a modification of second request.
- There's a divergence of practice on how issues
- 21 of compliance are handled on the back end, and the two
- 22 agencies need to get together and talk to one another
- 23 more than they clearly do or at least they need to agree
- 24 more than they clearly do on practices and responding to
- 25 the second request.

1 Other than the discussion among us this morning,

- 2 there was an agreement that there is a distinction
- 3 between the agencies and a number of these questions,
- 4 one of which is certainty of modifications upfront where
- 5 the division seems to be more willing to agree to
- 6 modifications and stick with them rather than to simply
- 7 defer things or also make decisions quicker that allows
- 8 more certainty and frankly results in them probably
- 9 receiving less paper because if we can't be certain that
- 10 a modification will be accepted, we're going to produce
- 11 rather than wait.
- 12 And there is a distinction and the two agencies
- 13 really need to talk to each other about these issues.
- MS. MCDAVID: The division has recently adopted
- 15 a method of operating in which the parties and the
- 16 agency can agree with the schedule up front in which
- 17 specific dates are assigned to specific kinds of
- 18 events.
- 19 Dennis and I had a matter in which that kind of
- 20 schedule was used with some success and some lack of
- 21 success on the back end. It worked up until the
- 22 deadline at which point it fell apart. But in terms of
- 23 us doing things that we agreed to do by a certain date,
- 24 that worked.
- 25 The agency agreed to do certain things in terms

- 1 of telling us their issues of concern by a certain day.
- 2 That certainly it would be worth exploring with the
- 3 division the experience they've had since Charles
- 4 announced those modifications to their processes last
- 5 October.
- 6 MR. COOK: The one biggest difference between
- 7 the way the second request looked is the indexing
- 8 requirement where the FTC requirement is specification
- 9 by specification indexing, and I'm not sure how usable
- 10 that is.
- I'm sure it's somewhat -- I know it's somewhat
- 12 useful, but I also know that the Federal Rules requiret

- 1 differ on that one point. The indexing requirement and
- 2 matter of production.
- 3 MR. GLEKLEN: John Gleklen again. In relation
- 4 to the normal course of business this is not something
- 5 I've had personal experience with, but I know other
- 6 attorneys in my firm have, and they asked me to raise
- 7 this, and that is the requirement that the parties
- 8 produce electronic information in the form in which it
- 9 is not normally kept by the parties.
- In one case, in a supermarket merger they, were
- 11 actually told, We're not going to deem you to be in
- 12 substantial compliance unless you go out and buy this
- 13 data for us. That seems to me to be outrageous.
- 14 Parties should only have to produce data that the
- 15 parties actually have. If the Commission wants data
- 16 available from some third-party market research firm,
- 17 the Commission should go buy it.
- MR. COWIE: All right. Does anyone else have
- 19 any comments or criticism, constructive or otherwise?
- 20 No?
- 21 MR. HOFFMAN: Don't be shy. Criticize Michael.
- MR. COWIE: This was very helpful. As I
- 23 mentioned earlier there are other sessions as announced
- 24 on our web site. We also encourage written comments.
- 25 We're expecting papers from some large association

1	groups,	and we would	like t	o state	anything	in writing
2	that is	welcome. Tha	ank you			
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1	CERTIFICATION OF REPORTER
2	
3	CASE TITLE: WORKSHOP ON ELECTRONIC RECORDS
4	WORKSHOP DATE: JUNE 3, 2002
5	
6	I HEREBY CERTIFY that the transcript contained
7	herein is a full and accurate transcript of the notes
8	taken by me at the hearing on the above cause before the
9	FEDERAL TRADE COMMISSION to the best of my knowledge and
10	belief.
11	
12	DATED: JUNE 5, 2002
13	
14	
15	DEBRA L. MAHEUX
16	CERTIFICATION OF PROOFREADER
17	
18	I HEREBY CERTIFY that I proofread the transcript
19	for accuracy in spelling, hyphenation, punctuation and
20	format.
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