

**SYSTEM NAME AND NUMBER**

**SECURITY CLASSIFICATION**

**SYSTEM LOCATION**

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**SYSTEM MANAGER(S)**

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**AUTHORITY FOR MAINTENANCE OF THE SYSTEM**

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM**





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**POLICIES AND PRACTICES FOR STORAGE OF RECORDS**

**POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS**

**POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS**

**ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS**

**RECORD ACCESS PROCEDURES**

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**CONTESTING RECORD PROCEDURES**

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**NOTIFICATION PROCEDURES**

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**EXEMPTIONS PROMULGATED FOR THE SYSTEM**

