



*March 2023*



## Introduction



*Glomar*

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SECTION II: STEPS TAKEN TO ENSURE THAT YOUR AGENCY HAS AN EFFECTIVE SYSTEM IN PLACE FOR RESPONDING TO REQUESTS









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Section V: STEPS TAKEN TO REMOVE BARRIERS TO ACCESS, IMPROVE  
TIMELINESS IN RESPONDING TO REQUESTS, AND REDUCE



X  
X  
X

X  
X

D.



UH ZHUH )2,\$ UHTXHVW WKDW ZHUH VXEMHFW WR  
OLWLJDWLRQV FRPSRXQG HG WKH FKDOOHQJHV IRU )2,\$ V  
LQFUHDVH LQ FRPSOH[ UHTXHVWV 7KH FRPELQHG HIIHFW  
ERWK UHTXHVW SURFHVV LQJ WLPH DQG WKH EDFNORJ 7K  
OLWLJDWLRQ LQFOXGH GHOD\ V LQ REWDLQLQJ UHVSRQVL  
GHPDQGV RQ )2,\$ VWDII ERWK RI ZKLFK OHG WR XQWLP  
DSSHDO GHWHUPLQDWLRQV DQG TXHVWLRQV UHJDUGLQJ

+RZ PDQ\ UHTXHVWV GXULQJ )LVFDO <H DU LQYRR  
Opn FK`0p€•• \À WKDø•g€Ð4ø•xVW 0