

4.0 Roles and Responsibilities

4.1 Chief Information Officer(CIO)

The CIO shall:

- x Establish the agency Section 508 program, provide leadership of the program, and appoint the agency Section 508 program Manager
- x Ensure Section 508 accessibility considerations are incorporated into the planning, operation, and management of all ICT that the agency develops, uses, or maintains.
- x Collaborate with the Chief Financial Officer and the Chief Acquisitions Officer, and their respective offices, in ensuring all FTCT acquisitions align with the FAR, FISMA, and FTC policies regarding Section 508

4.2 Chief Acquisition Officer (CAO)

The CAO shall:

- x In collaboration with the CIO, ensure Section 508 requirements are incorporated into any ICT that is procured by the agency
- x

4.5 Strategy and Resource Management (SRM Manager)

The SRM Manager shall:

- x Ensure Section 508 is included in all OCIO contracts, Orders, and relevant ICT strategic planning

4.6 Mission Support Manager (MS Manager)

To ensure compliance with 40 CFR 101.106 (a) (4) (i) (v) (5) (a) (i) (s) (3) (i) (27-4 (er17) (en-

- x Ensure relevant Section 508 compliance in all OCIO customer tag products and services

4.7

Mission

without disabilities unless an Undue Burden condition applies, in which event, the information and data shall be provided by an alternate method or format.

x Ensure that, ~~va~~

responsible for ensuring procured systems and services continue to comply with federal law, guidance, FTC policies, and OIG policies relating to Section 508. Compliance information will be tracked and updated annually during the Governmentwide Section 508 Assessment with the FY2023 assessment serving as the baseline.

7.0 Lessons Learned

Lessons Learned are captured by reviewing project information, program risks, customer requests, and feedback. Continuous process improvement is conducted by reviewing this information and implementing the approved program or service changes.

8.0 Policy Revision and History.